



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Research Assistant, Management and Organisation Department, Leeds University Business School



Salary: Grade 6 (£32,296 – £37,999 p.a. depending on experience)

Reference: BUSMO1000

Fixed term (8 months to complete specific time limited work):

Location: Maurice Keyworth Building (with scope for hybrid working)

‘We are open to discussing flexible working arrangements.’

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Overview of the Role

Do you have expertise in heritage studies, urban planning, or environmental studies? Are you excited to contribute to a dynamic, interdisciplinary, and international research team at the forefront of cultural heritage and climate adaptation? Are you looking to advance your career at one of the UK's leading research-intensive universities?

As a Research Assistant on the "[Advancing Cultural Heritage Governance for Resilient Climate Adaptation \(AGREE\)](#)" project at the University of Leeds, you will be part of pioneering research that explores the intersection of cultural heritage governance and climate adaptation. This project drives transformative climate adaptation by identifying opportunities and challenges within heritage governance through case studies in the UK, Norway, and Italy, with the aim of influencing policy. AGREE champions the Historic Urban Landscape (HUL) concept for integrative decision-making in climate adaptation, emphasising community resilience in the face of environmental changes. An interactive Geographic Information System (GIS) platform will illustrate the evolving relationship between heritage and climate adaptation over time. Additionally, the project will develop an innovative decision-making model grounded in the HUL paradigm, comparing current national and local policies with historical data to uncover lessons in urban resilience and changes in the built environment.

In this role, you will be responsible for collecting historical and urban data to be incorporated into the GIS platform, conducting interviews and analysing qualitative data, engaging with local and national policymakers—including Hull City Council and the UK's Department for Culture, Media and Sport—and organising an international knowledge exchange event in collaboration with the British Council.

You should have experience in qualitative research, including archival research, strong communication and writing skills, and excellent organisational abilities. You will collaborate closely with [Dr Francesca Giliberto](#) at the University of Leeds, [Dr Mesut Dinler](#) at the Polytechnic University of Turin (Italy), and [Dr Paloma Guzman](#) at the Norwegian Institute for Cultural Heritage Research (NIKU).

This position offers an exceptional opportunity to collaborate with an interdisciplinary team of experts, gain hands-on experience with cutting-edge methodologies, and



contribute to impactful research that bridges academic inquiry with real-world policy and governance. If you are ready to advance your research career in a vibrant and supportive environment, we encourage you to apply and join our dedicated team in addressing one of today's most pressing global challenges.

Main duties and responsibilities

- Writing reports, undertaking literature reviews and preparing papers for publication, with guidance as necessary;
- Working both independently and as part of a larger team of researchers and stakeholders;
- Supporting research activities, contributing to research results and outputs and generating independent and original ideas, ensuring a successful programme of investigation;
- Collecting historical and urban data to be incorporated in the GIS platform for the case study of Hull, UK, in collaboration with the Hull City Council;
- Conducting interviews, collating and analysing data;
- Organising a hybrid knowledge exchange event in collaboration with the British Council, with guidance as necessary;
- Participating in the research group and presenting research outputs where appropriate;
- Contributing to the research culture of the School, where appropriate;
- Continually updating your knowledge, understanding and skills in the research field.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

Qualifications and skills

Essential

- A Master's degree or PhD in heritage studies, urban planning, or environmental studies, or a closely allied discipline;
- A strong background in qualitative research methods, including interviews and/or focus groups, and archival research;



- Good interpersonal and communication skills, both written and verbal and the ability to communicate effectively with a wide range of stakeholders;
- Well-developed analytical skills;
- Good time management and planning skills, with the ability to meet tight deadlines;
- A proven ability to work well both individually and in a team;
- The ability to work unsupervised and to use your own initiative

Desirable

- Experience in using Geographic Information System;
- Experience in engaging with policymakers;
- Experience in contributing to academic publications or presenting research at conferences.

Additional information

Working at Leeds

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Our University

As an international research-intensive university, we welcome students and staff from all walks of life. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education.

At Leeds University Business School we work hard to ensure that our shared University values (collaboration, compassion, inclusivity and integrity) guide all our activities. We are committed to developing our culture so that we are able to work together to deliver our purpose to “make an exceptional impact on the economy, society and the planet”. We aim to do this by pursuing our goals of developing innovative solutions for society and building a community of responsible leaders.

Everyone at the Business School has a part to play in realising this vision - whether you are involved in education, research, external engagement or professional support.



Everyone has skills, knowledge, talent and experience of value - we all have something to offer and we all have a part to play in contributing to collective success. This is at the heart of who we are and how we treat one another. We want all colleagues to feel excited about going to work, to feel valued, to be challenged, to feel part of something bigger and to have fun along the way. To make this a reality we expect all colleagues to champion our shared values, to help us to strengthen our culture and to contribute to our common purpose.

We are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian, people who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

Information for disabled candidates

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found under the 'Accessibility' heading on our [How to Apply](#) information page or by getting in touch by [emailing HR via hr@leeds.ac.uk](mailto:hr@leeds.ac.uk).

Criminal Record Information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

Salary Requirements of the Skilled Worker Visa Route

G6 - Please note that due to Home Office visa requirements, this role may only be suitable for first-time Skilled Worker visa applicants if they are eligible for salary concessions. For more information, please visit [the Government's Skilled Worker visa page](#).



For research and academic posts, we will consider eligibility under the Global Talent visa. For more information, please visit [the Government's page, Apply for the Global Talent visa](#).

